

6<sup>th</sup> December 2018

Dear Parents,

**Procedures for visits to the SnowDome**

Thank you to all those who have chosen to take part in this paid trip. I have no doubt that the pupils attending will have a fabulous time and enjoy this exciting opportunity.

The SnowDome trips are as follows:

Nursery & Reception: Monday 10<sup>th</sup> December 2018

Year 1 & 2: Tuesday 11<sup>th</sup> December 2018

Year 3 & 4: Wednesday 12<sup>th</sup> December 2018

Year 5 & 6: Friday 14<sup>th</sup> December 2018

**Appropriate clothing:**

The SnowDome is a cold environment and in order for the children to fully enjoy the sessions we want them to stay as warm as possible. We strongly suggest the following:

- Children should wear their own clothing.
- Warm bottoms (not jeans) e.g. jogging bottoms
- A couple of thin top layers e.g. a vest and t-shirt
- A thick warm top layer e.g. a sweatshirt.
- Warm thick socks
- Wellies / snow boots / robust walking shoes/trainers
- Hat, scarf and gloves
- A thick/warm waterproof coat

**Lunch arrangements:**

All children in Reception, Year 1 and Year 2 are entitled to a universal free school meal and therefore will be ordered a packed lunch from school. If you wish to send a packed lunch of your own, then please feel free to.

Children in Nursery, Year 3, 4, 5 and 6 will either need to order a packed lunch from school or bring one of their own.

If entitled to a free school meal, then no charge will be made, and children can order from their teacher. If you pay for your child's meals, then please ensure the correct credit is available on your ParentPay so that the packed lunch can be ordered in advance.

**Departure and arrival:**

The pupils should arrive at school at the normal times. Coaches will leave the school at 9:45am prompt.

Pupils will arrive back at school at approximately 3:30pm. Please allow a little leeway in case the coaches experience heavy traffic. The teachers will take all children back to their classroom and dismiss them from the normal classroom doors. Please DO NOT try to take your child as soon as they get off the coach. We need to ensure your children are safe and handed over to the correct person.





**Non-Payments:**

Please note that this is NOT an educational visit. It is an excursion that is arranged by school for those who wish to attend a Christmas style treat. Payment IS required if you wish your child to attend. If you have not paid but would still like your child to attend, please pay as soon as possible. Non-payment will mean your child does not attend. If you are struggling to pay, please contact me and we can look into installments. Pupils not attending will be expected to attend school.

We are greatly looking forward to these trips and know the children will have a fabulous time.

Yours faithfully,

Mrs Bobbie Caisley  
Executive Principal